

# COLLABORATIVE TOOLS



As you spawn new businesses, the need to rapidly establish an HR infrastructure without raiding the talent of parent organizations is imminent. Overall cost pressures are forcing you to identify new methods for cutting administrative expenses. As new competitors enter the market, particularly those with lower labor costs, your profit margins are put at risk, prompting you to examine closely all activities where cost reduction is possible.

Primeone provides the leverage of cost base and experience of an outside provider, to potentially lower the cost of delivering HR services, while maintaining or improving service levels. We can help reduce the risks associated with business volatility. Having gone through numerous hiring/layoff cycles, we can help to increase process capacity without commensurate increases in full-time headcount. With the right blend of cost, service levels, experience and economies of scale we allow you to move away from administrative activities and focus on more strategic issues.

Primeone has the potential to transform your ability to manage human capital in more ways than one.

## **Our Expertise Includes:**

- On Roll Recruitment
- Off Roll Staffing
- Security Services
- Facilities Management
- HR Process Outsourcing

## **The Advantages:**

- The Opportunity for the Organization to Focus on Core Areas
- Flexibility of Employment
- Ease of Recruitment and Replacement
- Long-Term Cost Advantages
- Benefits of Scale
- Ready to Deliver Staff
- Ready to Occupy Infrastructure

## **Contents**

- About Us
- On-Roll Staffing
- Off-Roll Staffing
- Security Services
- Facilities Management
- HR Process Outsourcing
- Contact Us
- Client List

*When you consider the depth of our service offering, the expertise we have built during our 16-year history and the experience gained through our vast human network, **PrimeOne** has unparalleled insight into the labor market. We understand what's now and what's next in the changing world of work and use this knowledge to help our clients and candidates win*

*....Rajeev Dwivedi  
(Director@ PrimeOne)*



ISO 9001:2015, ISO 14001:2015, OHSAS  
18001:2007 & ISO/IEC 27001:2013 certified

# COLLABORATIVE TOOLS



## On Roll Staffing

With the need for talent expanding manifold, we make finding the right person with the right talent so much simpler.

**Current Strength:** 5000 Candidates Placed

## Profiles

Vice President  
Country Head  
General Manager  
Circle Head Senior  
Manager

## Sectors

Pharmaceutical  
Telecom  
Retail  
Finance  
Power  
Infrastructure  
Insurance Banking  
FMCG  
Consumer Durables  
Govt: State, Central & PSU

## Contents

About Us  
On-Roll Staffing  
Off-Roll Staffing  
Security Services  
Facilities Management  
HR Process Outsourcing  
Contact Us  
Client List

*PrimeOne has been an innovator in the HR world since its inception, introducing several new concepts like Facilities Management & HR Process Outsourcing. Because our business is about meeting and anticipating the needs of employers and job candidates, our service offering has greatly evolved to meet the challenges of today's Contemporary world of work. The new brand aligns the company we are today with the image we project in the marketplace and our future aspirations*

....Sanjeev Jain  
(Director @ PrimeOne)



ISO 9001:2015, ISO 14001:2015, OHSAS  
18001:2007 & ISO/IEC 27001:2013 certified

# COLLABORATIVE TOOLS



## Off Roll Staffing

Enabling the client to respond to short-term temporary and/or flexible manpower needs with specific skill set requirements or for supplementing the workforce.

**Current Strength: 26000 Plus Nos Pan India**

## Profiles

Team Leaders  
Direct Sales  
Pick-Up/Delivery  
Para Medical  
Tele callers  
Front Office  
Housekeeping  
Sales Promotion & Merchandising  
Accounting and Data Entry  
Transportation  
Cargo Handling Client  
Servicing Management  
Trainees  
Meter Reading  
Security Services

## Sectors

Finance  
Telecom  
Media  
Logistics  
Retail & FMCG  
Health & wellness  
Manufacturing  
Hospitality  
All The sectors –Housekeeping

## Contents

About Us  
On-Roll Staffing  
Off-Roll Staffing  
Security Services  
Facilities Management  
HR Process Outsourcing  
Contact Us  
Client List

*Opportunities are everywhere. The recession might be drawing to a close, but its continuing legacy is employers' reliance on short-term **staff**. There may be fewer jobs for life, but there are more jobs in a lifetime*

....Rajeev Dwivedi  
(Director@ PrimeOn)



ISO 9001:2015, ISO 14001:2015,  
OHSAS 18001:2007 & ISO/IEC  
27001:2013 certified

# COLLABORATIVE TOOLS



## Security Services

We focus on developing ways to generate change, easily and effectively, now and in the future. We work with people to identify habitual patterns of thinking, and then facilitate systemic change. We provide a wide range of security services solutions to meet your needs.

### Primeone provides following Security services:

- **Uniformed** & Unarmed Guards
- **24\*7** Security Services
- Continuous, **Non Stop services** round the clock for 30/31 days of month.
- Assuring efficient **First point** of contact
- Security & safety of **Assets**
- Security to avoid chances of Theft,Pilferage,Intrusions,Accidents,Fire etc.
- **Emergency** Response
- **Monitoring** Response
- Beat **Patrol**

### Service Area:

Corporate Offices  
Hospitals & Gyms  
Educational Institutes  
Industrial Sector  
Hospitality Sector  
Retail Industries  
Event/Functions  
Construction Sites  
Condominium

## Contents

About Us  
On-Roll Staffing  
Off-Roll Staffing  
Security Services  
Facilities Management HR  
Process Outsourcing  
Contact Us  
Client List

*Our experience and knowledge in the manpower industry will enable us to face any future challenges in the coming years and we are confident that we have the right people, resources and equipment to beat any challenges.*

....Ambika Prasad  
(Sr. VP @ PrimeOne)



# COLLABORATIVE TOOLS



## Contents

About Us  
On-Roll Staffing  
Off-Roll Staffing  
Security Services  
Facilities Management  
HR Process Outsourcing  
Contact Us  
Client List

### Facilities Management:

Amortized infrastructure set-up and Site management where we will manage and retain accountability of administration of the facility that has been leased.

Current Strength: 68 offices and call centres Pan India

### Complete Infrastructural Support Includes

Leased Premises Interiors &  
Electricals Communications & Connectivity  
Connectivity Staff Welfare  
Day To Day Administration  
Attrition Management  
Staff Welfare

*The biggest job we have is to teach a newly hired employee how to fail intelligently. We have to train him to experiment over and over and to keep on trying and failing until he learns what will work.*

*....Sanjeev Jain  
(Director @ PrimeOne)*



ISO 9001:2015, ISO 14001:2015, OHSAS  
18001:2007 & ISO/IEC 27001:2013 certified

# COLLABORATIVE TOOLS



## Hr Process Outsourcing

HR Process Outsourcing will help address some of the base-line challenges with regard to new recruitment; from the time of appointment to actual joining.

### Processes Managed:

Dispatch & confirmation of receipt of Appointment letter  
Dispatch of Joining Kit  
Assistance completion of joining formalities  
Ensuring Candidate complies with all documentary evidence related to:

- Salary drawn
- Resignation
- Relieving
- Full and Final Settlement
- Medical

Verification of Authenticity  
Reference checks  
Issuance of IDs, Business Cards etc  
Submit all documents to HO  
Inform location of candidates joining  
Ensure candidates meets joining deadline

### Sectors:

Logistics  
Telecom  
Retail

## Contents

About Us  
On-Roll Staffing  
Off-Roll Staffing  
Security Services  
Facilities Management  
HR Process Outsourcing  
Contact Us  
Client List

*Start with good people, lay out the rules, communicate with your **employees**, motivate them and reward them. If you do all those things effectively, you can't miss.*

*....Sanjeev Jain  
(Director @ PrimeOne)*



ISO 9001:2000 certified

# COLLABORATIVE TOOLS



## HEAD OFFICE

R-47, Near ARYA  
BHAVAN RESTAURANT,  
ZONE II M P NAGAR  
BHOPAL - 462011  
MADHYA PRADESH

## PRAYAGRAJ

23/5, 2nd Floor, AN Jha  
Marg, George Town,  
Allahabad-211002

## VARANASI

Ground floor, Near  
kedarnath jewellers  
,Sushyam bhawan near  
hotel padmini  
international Sgra  
Mehmoorganj road Sgra  
Varanasi – 221010

## AYODHYA

Shop no 3, Prakash Lawn,  
Raibareli Road, ushroo,  
Faizabad-224001

## GHAZIABAD

114, Aditya corporate  
Hub, RDC, Rajnagar,  
Ghaziabad, UP 201002

## RAIPUR

311, 3<sup>rd</sup> Floor, Spark Plaza,  
Near Airtel Office, Ring Road  
No. 1, Telibandha,  
Raipur-492006

## PUNE

29, East Street Galleria, 2421  
East Street Camp  
Pune - 411001

## INDORE

UG 13, SHREE VARDHAN  
COMPLEX 4 R.N.T. MARG  
INDORE 452001

## LUCKNOW

401, 4th floor, Rohit Bhawan,  
6 Sapru Marg,  
Lucknow-226007

## Contents

About Us

On-Roll Staffing

Off-Roll Staffing

Security Services

Facilities Management

HR Process Outsourcing

Contact Us

Client List

*There is no magic formula to business success. But when you treat customers like guests and **employees** like people, there is no way you will fail.*

....Rajeev Dwivedi  
(Director @ PrimeOne)



# COLLABORATIVE TOOLS



## On Roll Staffing

Smart City (Recruitment on Contact Basis):  
{Indore/Ujjain/Gwalior/Raipur/Satna/Sagar}  
Tata Teleservices Ltd – Mumbai, Maharashtra  
Bharti Airtel Ltd – MP/CG  
Tafe Motors-Pan India  
Lupin Pharmaceutical Pvt.Ltd.-Mp/Cg  
Big Fm-MP/CG  
Som Distilleries-Mp  
SBFC-PAN India  
Db Corp –Mp/Cg  
MAP\_IT  
MPSEDC

## Off Roll Staffing

IRCTC- Pan India  
Map\_IT- MP  
Tata Memorial Hospital (Mumbai/Varanasi/Khargar/Vizag)  
Chattisgarh State Marketing Corporation Ltd  
AIIMS - Raipur  
MPSEDC – MP  
MPEB – Poorva/Paschim/Madhya Kshetra  
Idea Cellular Ltd – Pan India  
Directorate of Public Instructions- Entire CG  
IIT Indore  
Tata Teleservices Ltd  
Airtel  
Citi Corp – Northern India  
Lupin Pharmaceuticals Pvt Ltd.  
UPPCL (MVVNL,PUVVNL)  
Acculogix  
Cavin Kare  
CIPET  
Central Railway  
CIPET-BPL/Gwalior  
IVRCL  
Mandi Board- Across MP  
MPEB – Call Centres  
Airtel Payment Bank

## Contents

About Us  
Project Unnati  
On-Roll Staffing  
Off-Roll Staffing  
Security Services  
Facilities Management  
HR Process Outsourcing  
Contact Us  
Client List

*The Primeone Team Is Committed To Providing Our Customers With The Best Product Value And The Most Dependable Service In Our Industry.*

*Our Culture Is Built On Integrity, Excellence, Entrepreneurship, And Attention To Detail.*

*This Is Manifested In Our Insistence On Meeting Commitments, The Use Of Advanced Technologies, and On-Time Delivery Of Unquestioned Quality And The Continuous Improvement Of Our Quality Management System.*

*We Recognize That Efficiency And Profitability Fuel Our Growth.*

*....Primeone Team*



ISO 9001:2015, ISO 14001:2015, OHSAS  
18001:2007 & ISO/IEC 27001:2013 certified