

## IIT Indore Requirements

S.No	Position	Experience Required	Education
1	Junior Assistant (Hostel Office- Female)	Office work; managing, updating, and maintaining files, purchase, and indenting procedures; knowledge of Govt of India rules and regulations regarding administrative and financial matters; sound knowledge of MIS, letter drafting; everyday work focused on student welfare in the hostel- and open to learning and willing to work in the team.  <b>The selected candidate for Junior Assistant (Female) for Hostel Office will have to stay inside the Hostel of IIT Indore campus.</b>	Bachelor's degree in any subject from a recognized university with knowledge of computer operations and office management. Candidates should demonstrate a good understanding of written and spoken English and Hindi. The job requires competent administrative & operational skills. The applicants have good skills in Communication in English, both Oral and Written.
2	Female Nurse Helper	Minimum two years of experience in reputed hospital	XII std
3	Hospital Attendant/Ward Boy	Minimum 5 year experience in reputed hospital	XII std
4	Gas Bank Operator	More than a year of experience in pipeline fitting, handling, pipeline design, and fitting, handling oxygen storage, and related gas piping. Those who are working in hospitals and have experience in managing medical gas pipeline systems and oxygen storage will be preferred.	Diploma in Mechanical Engineering with experience in handling oxygen storage and maintenance of related gas piping in hospital.

Kinldy send your profiles at [priya.agrawal@primeoneindia.com](mailto:priya.agrawal@primeoneindia.com)

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**Salary Benefit**

Rs.22,160/- per month

As per central wages under the Un-Skilled category

As per central wages under the Semi-Skilled category

Between Rs. 25,000/- to 30,000/- per month