

S.no.	Positions	Essential Qualification	Desired Qualification	Age	Salary	No. of positions
1	Assistant Project Manager	<p>Qualification: Graduate Degree in Management/Engineering/Science.</p> <p>Experience: Minimum 3 Years of relevant experience.</p> <p>Essential experience in the following areas:</p> <ol style="list-style-type: none"> 1. Knowledge of MS Office, Tally, GFR. 2. Experience in Project Management and Preparing & Maintaining reports. 3. Deep Knowledge Python, HTML, CSS, JavaScript, jQuery, Photoshop and PHP for designing of website 4. Experience on Virtual Classroom, Video Conferencing and Seminar halls o Knowledge of Audio-Video Systems 	<p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience on PSD to Responsive HTML conversion. 2. Experience on modern front-end template frameworks for JavaScript including Bootstrap and jQuery. 3. Extensive experience in developing web pages quickly and effectively using jQuery, HTML5, CSS3, Responsive Web design, Bootstrap. 	Upto 35 Years	Between Rs 25,000/- to 35,000/- per month	01
2	Technical Assistant	<p>Qualification: Diploma in Engineering/Science, preferably Degree in Engineering.</p> <p>Experience: Minimum 2 Years of relevant experience.</p> <p>Experience in the following areas:</p> <p>Knowledge of Technical Labs like: Virtual Classroom and Video Conferencing.</p> <p>Experience in Project Management and Preparing & Maintaining reports.</p>	<p>Desirable:</p> <ol style="list-style-type: none"> 1. Knowledge of HTML Language for designing of website. 2. Previous experience in TEQIP & other consistency project. 	Upto 30 Years	Between Rs 20,000 - 30,000/- per month with campus accommodation depending on availability	01

3	Technical Officer	<p>Qualification: Degree in Engineering/Science</p> <p>Experience: Minimum 7 Years of relevant experience</p> <p>Essential experience in the following areas:</p> <ol style="list-style-type: none"> 1. Knowledge of Microsoft office, Experience on Virtual Classroom, Video Conferencing and Seminar halls, Knowledge of Audio-Video Systems. 2. Experience on online training, ICT Studio & live telecasting o Experience in Project Management and Preparing & Maintaining reports 3. Experience in any Research Project 	<p>Desirable:</p> <ol style="list-style-type: none"> 1. Knowledge of content development for the website, documents email campaigning, etc. 2. Previous experience in TEQIP, QIP & Ministry of Education project 	Upto 40 Years	Between Rs. 40,000- Rs. 45,000 per month with campus accommodation	01
4	Office Attendant	<p>Qualification: Higher Secondary</p> <p>Experience: Minimum 1 Years of experience in Computer and office work.</p>	<p>Desirable:</p> <p>Knowledge of Audio-Video Systems.</p>	Upto 30 Years	Between Rs 12,000/- to Rs. 15,000/- per month	01
5	Manager (Lab Safety)	<p>Qualification and Experience:- Master's Degree in Engineering/ Sciences/Relevant Specialization in Industrial Safety with a minimum of 3 years' experience in managing safety-related issues, particularly in research laboratories. The candidate should be aware of safety norms and practices in various research laboratories and industries</p>	<p>Desirable Qualification:-</p> <p>Knowledge of national and global safety norms applicable in the laboratories of the institute. Knowledge of digitalization in safety-related procedures. Ability to identify various safety infrastructure requirements and supervise their installation/up-gradation. Ability to Liaison with various agencies, both private and government, for the hazard of disposal, safety documentation, obtaining relevant licenses, etc.</p>	Upto 40 Years.	Between Rs. 35,000/- to Rs. 40,000/- per month (Negotiable)	01